

Computer

### **Removing Driver Copy**

#### Step 1 – Make a note of current printer driver settings. Go to Control Panel > Devices and Printers. The Devices and Printers X ← → → ↑ 🛱 → Control Panel → Hardware and Sound → Devices and Printers C Search Devices and Printers Q -Add a device Add a printer See what's printing Print server properties Remove device ? V Devices (3) Dell KM632 DESKTOP-CJ3OI0 Inspiron 5348 Wireless J Keyboard and Mouse Printers (10) $\checkmark$ Boca BIDI FGL Citizen CL-S631 Evolis KC200 Fax Generic / Text Microsoft Print Microsoft XPS NPI4EB34B (HP STIMA STIMA SML LaserJet 400 MFP 26/46 200 DPI Only to PDF Document Writer M425dw) STIMA SML Model: STIMA SML Category: Printer Status: 0 document(s) in queue

1 item selected

#### Step 2 – Right-click STIMA SML driver and select Printer Properties.

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#### Step 3 – Go to Advanced tab > Printing Defaults and click Advanced in the pop-up window.

To Devices and Printers



#### Step 4 – Make a note of current printer settings (or take a screenshot).

The Devices and Printers



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**Step 5** – These settings should be the same in the *General* tab > *Preferences* > *Advanced*. *If they are different, you will need to check with your IT dept. which settings are used, as this differs depending on the application you are printing from.* 

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#### Step 6 – Go to Control Panel > Devices and Printers.



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Step 7 – Turn printer off or unplug printer USB cable from PC. The printer should now be greyed out in *Devices* and Printers window and Status should be Offline.

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### **Step 8** – Right-click the printer driver and select *Remove device*.

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**Step 9** – Confirm printer is successfully removed – you may need to refresh the window or log out of and back into Windows again.

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**Step 10** – Plug printer USB back into PC or turn the printer back on. Windows will add the printer automatically – again, it may be necessary to refresh the window or log out of and back into Windows for this change to take effect. <sup>™</sup> Devices and Printers - □ ×

← → → ↑ 🛱 → Control Panel → Hardware and Sound → Devices and Printers → 
 Search Devices and Printers
 Q Add a device Add a printer See what's printing Print server properties AutoPlay 🔻 Browse files 🔻 Remove device **— —** 2 V Devices (3) Dell KM632 Inspiron 5348 DESKTOP-CJ3OI0 Wireless Keyboard and Mouse Printers (9) STIMA SML NPI4EB34B (HP Boca BIDI FGL Citizen CL-S631 Evolis KC200 Fax Generic / Text Microsoft Print Microsoft XPS LaserJet 400 MFP M425dw) 26/46 200 DPI Only to PDF Document Writer STIMA SML Model: STIMA SML Category: Printer; Storage device Status: 0 document(s) in queue

1 item selected



### **Step 11** – Re-instate printer driver settings as noted in *Steps 4 – 5*.

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